

PTO Meeting Minutes

Date: 9.12.18

Attendance: Jaya Plavin, Amy Boivaird, Amanda Doster, Patty Bernardos, Nadya Tkatchenko, Margot Lacey, Miryam Vesset, Nina Eddy, Jai Fuller, Siri Om Fuller

Time: 6pm-8pm

1. Welcome and introductions. Four new parents attended.
2. Review class parents list -check in to see if they still want to do it
 - PK: Nadya Tkatchenko
 - K: Amanda Robillard
 - 1: Tessa Young
 2. Amanda Robillard until someone else volunteers.
 3. Heather Caldwell
 4. Kaitlin Scutari
 5. Seth Seeger
 6. Nina Eddy
3. Harvest Festival organization between class parent and classroom teacher
 - Harvest Festival Saturday October 13, 10-1pm
 - Margot-Friends of Leverett Pond trying to raise money; at 1pm boat rides on Leverett Pond
 - Margot-More town involvement
 - each class does a table-class parents connect with classroom teachers to organize
 - each grade will have a food table and new this year an activity table.
 - PK will have a table this year as well
 - Trail Run - Kim Nedeau is not available to be a point person for the Trail Run
 - Miryam to email Sarah Marcus or Jai's husband to volunteer.
 - Update: they are not available, still looking for someone to organize the Trail Run-emailed Kim to ask her to find someone
 - Music -the Acker's band -available to play-set up in the same spot as last year
 - PTO table selling coffee -Miryam to email Rachel Pierce/Vic coffee- iced coffee-9am; 10-11 Patty; 12-1
 - Amy- Amy setting up google doc where grades can write down their food tables and craft tables
4. Pierce brothers coffee-email -yes to doing Monthly sales for PTO fundraising
5. Talked about doing a 50/50 raffle, but will do it for Halloween or game/talent show
 - 5a. Discussed Halloween Party at LES and need for point people to organize: Haunted hallway: Jai and Siri Om; Games: ?; Food: ?; Decorations: Amy Bovaird and ?

Miryam will order new toys for gifts. Looking for new/upgrade current games/activities.

6. Nina Eddy will look into Florence Bank as see how you can vote for Florence Bank to donate money to PTO.

7. Amy to make a poster for PTO table on Harvest Festival with ways people can donate to PTO: Big Y- link; amazon prime; Florence Bank?

8. Budget review. Need for petty cash in the money box for Harvest Festival.

9. Margot went over the new form for teachers to request money from PTO.

10. Mountain day: funding for 2 buses. \$200 each. PTO agreed to pay for it.

11. Afterschool enrichment programming and coordination- Shelly Hicks- need seed money-Drew Marcus chess club in Nov. Dec? -Miryam will email

12. Margot asked for PTO to pay for professional development for the science program.

No decision was made but a discussion followed on how the PTO budget divides up

money so we can be transparent with teachers and families as to how money is spent.

Nina Eddy will work on the budget and known expenses and we will discuss this at the next PTO meeting.

13. Renew PTO membership and PTO insurance. - Nina to take this on.

14. Open House September 26th have printed sign up sheets for families to commit and sign up for shifts during the Harvest Festival.

15. Next Meeting Thursday, October 11th, 6pm